



**Village of Sandalwood Lakes South
Homeowners Association, Inc.**

3011 Exchange Court, Suite 100, West Palm Beach, FL 33409
Phone: (561)478-0808 * Email: vslshoa@gmail.com

July 6, 2011

SENT VIA REGULAR U.S. MAIL
AND EMAIL TO EXP0749@BELLSOUTH.NET

Sally Rockrise
5601 56th Way
West Palm Beach, FL 33409

**RE: Record Requests dated June 17, 2011 and Received by Association via Regular
Mail on June 23, 2011**

Dear Ms. Rockrise,

The Association is in receipt of your request to inspect and copy the various records as set forth within your letter. Please be advised that pursuant to the Resolution of the Board of Directors Establishing Rules Governing Record Requests on June 16, 2011, each member may request an inspection of the association's official records for up to one 8-hour business day per month. If the owner does not utilize the full 8 hours, any time remaining will not be transferable to another day in the same month.

As you know, your previous record request was submitted by you on May 17, 2011, which took place on June 2, 2011. As you have already utilized your one record request for June, you will be able to review and inspect the association's records in July. Pursuant to the Resolution passed by the board, inspections of the association's records will be held twice monthly from 8am-4pm, on the 2nd Wednesday and 4th Tuesday of each month. Therefore, the board of directors requests that you make your inspection request for one of these upcoming dates in July.

Furthermore, the Resolution requires that all record inspections be sent via certified mail, return receipt to both the board of directors and its attorney. To date, the association's counsel has not received any request by you for review and/or inspection of records. Enclosed please find another copy of the recent resolution passed by the Sandalwood board of directors. Please make sure to follow these rules adopted by the board regarding record inspections.

Lastly, upon review of your request for inspection, several items requested were either vague, overbroad, or require a more definite description so that they may be identified. For example, item Number 4 requesting "Written Legal claims from whatsoever source for whatsoever purpose . . ." and item Number 6 requesting "Minutes of Committee meetings of Raftery and Speller and Administrative Reports" are unspecific as to the types of administrative reports you are seeking. Furthermore, item Number 6 does not specify whether these meetings were to have been conducted by these individuals or if they were merely in attendance.

Upon receipt of this correspondence, please contact me to confirm which date you would prefer to perform your inspection of the association's records and to clarify some of the records currently being sought for review.

Sincerely,

Richard Ouellette, LCAM
Property Manager
On behalf of The Board of Directors
Village of Sandalwood Lakes South HOA, Inc.